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For **@gmu.edu** email accounts, you will receive an email from GMU Alumni Association to activate the new GMU Email Forwarding Service. Forgot your Patriot Pass password? Reset password at: password.gmu.edu

For **@masonlive.gmu.edu** email accounts, you will receive an email from GMU Alumni Association to activate the new GMU Email Forwarding Service. Forgot your masonlive password? Reset password at: go.gmu.edu/alumnimasonlive



Click the highlighted link in the email to start the activation of the GMU Email Forwarding Service.

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Confirm your request by clicking **"Yes, I Confirm"**.



On the **Address Confirmation Completed** page, your new @gmualumni.org forwarding address will be displayed. **Copy this address**, as you'll use it to log into the portal to enter the non-Mason email address, where your emails will be forwarded.

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Click **"Return to Homepage"**.



On the following **"Welcome"** screen enter your gmualumni.org address, that you copied in Step #4, and click **"Submit"**.

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An email will be sent to your current @masonlive.gmu.edu or @gmu.edu email address. Open that email and click **"Sign in now"**.

On the opening web page, **enter your non-Mason email address** (forward address) and click **"Add"**.

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A verification email will be sent to the non-Mason email address that you entered in Step #8.



Open the email and click **"Yes, I confirm"** to complete the setup. Any email sent to your new @gmualumni.org email address will now auto-forward to the non-Mason email address that you provided.

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